**Name: Organisation:**

**Date Personal Plan Completed:**

|  |  |
| --- | --- |
| **Strengths** | **Areas for further development** |
|  |  |
| **Opportunities** | **Threats** |
|  |  |

**Part 2 – Setting Goals**

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| --- | --- | --- | --- | --- |
| **What do I want to learn?** | **What do I need to do?** | **What support and resources will I need?** | **How will I measure success?** | **Target date for review?** |
|  |  |  |  |  |
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**Part 3 – Personal Objectives**

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| **Short Term Goals (next 12 months)** |
|  |
| **Medium Term Goals (next 2-3 years)** |
|  |
| **Longer Term Goals (beyond 3 years)** |
|  |